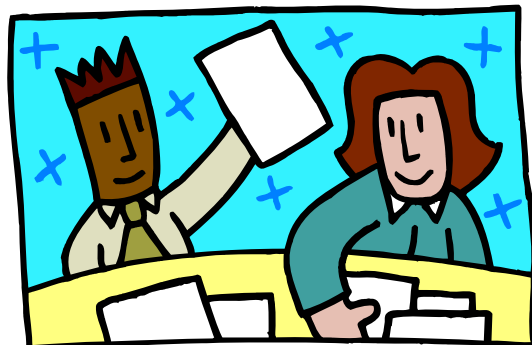


School Administrators: Resources to Meet Your Needs



*A list of professional materials available for borrowing
from the Stewart Resources Centre – April 2013*



The STF's Stewart Resources Centre – CHECK US OUT!

In order to serve you better, we have compiled the following list of resources that directly address some of your professional needs. We hope you find this publication helpful, and we would be pleased to hear from you if you would like us to continue producing more specialized resource lists, or if you have suggestions on how we can improve our service to you. We want to serve you better!

We make it easy for you to use the Stewart Resources Centre:

- For schools outside of Saskatoon, we mail our resources directly to you and provide a postage-paid mailing label for you to use to mail the resources back to us. (Audio-visual resources are excluded from the Canada Post library mailing rate, so you will need to pay postage to return these items.)
- For schools in Saskatoon, your resources arrive at your school through the weekly interschool mail delivery. Materials may also be returned to us using this courier system.
- You don't need to know the exact titles for resources you need. Provide a topic and an approximate grade level at which you would like to use the materials, and we will do the rest!
- We are accessible 24 hours a day through the STF website: www.stf.sk.ca You may search our catalogue online or e-mail us your resource requests at: src@stf.sk.ca
- Call us! STF members may call the Stewart Resources Centre toll-free at 1-800-667-7762, ext. 6323, or we can be reached at 373-1660, ext. 6323 for local calls.
- Visit us in person! We are open 8:30 a.m. to 5:00 p.m. from Monday to Friday.



371.2 H694

The art of school leadership / Hoerr, Thomas R.

Alexandria, VA: ASCD, 2005.

Subjects: School management and organization. Educational leadership.

Summary: Using concrete examples from his nearly 30 years of leadership experience, the author shares successful strategies for leading students, faculty, and parents in a productive and accountable school: why successful leaders have to lead and manage; the five kinds of power and how to wield them effectively; why traditional organizational hierarchies are no longer effective; the steps to helping struggling teachers; why true collegiality is much more than just teamwork; and the essential elements of highly productive meetings.

371.26 A846

Assessment for learning : an action guide for school leaders / Chappuis, Stephen.

Portland, OR: Assessment Training Institute, 2005.

Subjects: Educational tests and measurements. Students, Rating of. Educational leadership.

Summary: This book helps administrators gain a clear vision of what excellence in assessment looks like and what it takes to achieve that vision. The specific competencies leaders need to support assessment for learning are identified, with activities and resources to help them learn and apply the skills. Also included with the book is a DVD of Rick Stiggins' presentation, *New Mission, New Beliefs: Assessment for Learning*, and a CD-ROM with more than thirty individual and group activities, teaching resources, and planning tools.

371.2012 M367

The assistant principal : leadership choices and challenges (2nd ed.) / Marshall, Catherine. Hooley, Richard M.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School principals – Case studies. School management and organization.

Summary: This resource provides a comprehensive study of what assistant principals do, who they are, and how these administrators-in-training can take charge of their careers. Unique issues highlighted within include: policy concerns in the assistant principal role; the assistant position as a gateway; the importance of support and motivation; and the dependency on principals and their leadership style. This handbook supports the intrinsic value of the assistant principalship while providing direction for improving the current system, evaluating methods of recruitment, and posing new metaphors and models for the position.

372.2012 M398

An assistant principal's guide ... into the fire : how to prepare for and survive the position / Mason, Chad.

New York, NY: Rowman & Littlefield Education, 2007.

Subjects: Assistant school principals. School management and organization.

Summary: This book addresses common pitfalls and the knowledge necessary to succeed in this administrative position. Some of the topics in this how-to guide include: the specific role of the assistant principal, legal issues in the school system, dealing with parents and guardians, methods to document all interactions, working with classroom teachers, and school discipline. The manual is reader-friendly, practical, and useful, as it provides the opportunity for the kind of dialogue that will shorten the administrative learning curve.

* Annotations have been excerpted from book descriptions provided by the publishers.

371.2012 B734

Balanced leadership : how effective principals manage their work / Boris-Schacter, Sheryl. Langer, Sondra.

New York, NY: Teachers College Press, 2006.

Subjects: School principals – Attitudes. School management and organization. Educational leadership. Educational surveys.

Summary: The authors surveyed or interviewed over 200 school principals to find out why so many are leaving the profession and how those who stay manage their work. They discovered that regardless of a principal's race, gender, school level, geographic region, or tenure, there was a remarkable consistency in the challenges identified and suggestions given for revamping the role of the principal. This volume: offers fresh insights on ways to both attract and retain good principals; shows how successful principals reconcile their expectations and hopes with the realities and disappointments encountered in their work; examines issues common to all principals, such as time management, staff evaluations, keeping the focus on instruction, community expectations, and pursuing a balanced life; presents strategies that principals have used to make their role more effective and more attractive; and provides practical ideas for coping with the present and envisioning the future, including alternative principal models.

379.158 W588

Beyond the numbers : making data work for teachers & school leaders / White, Stephen H. Englewood, CO: Advanced Learning Press, 2005.

Subjects: Educational statistics. Educational indicators. Educational evaluation.

Summary: The author presents a refreshing approach to data analysis that identifies teachers and school leaders as experts in data analysis, rather than statisticians and number crunchers. As experts, readers are challenged to implement the book's central message, the five Rs of data analysis: Recognize the influence of the rearview-mirror effect on current practices, policies, and values about teaching and learning; Realize that data provide opportunities for thoughtful analysis, infusion of our own experience and insights, and decisions that change how we practice the craft of teaching; Reflect on available data with other professionals, engaging the power of collaboration to examine student work, implement and monitor insightful changes, and improve student achievements; Respond to urgent challenges; and Replicate practices that work to share the wealth of knowledge and experience that exists in every school.

371.201 R378

Be a changemaster : 12 coaching strategies for leading professional and personal change / Reiss, Karla.

Thousand Oaks, CA: Corwin, 2012.

Subjects: School personnel management. Educational leadership. Organizational change.

Summary: This guide for school and district leaders provides 12 strategies for overcoming resistance to change. Components include: challenging assumptions to prevent them from becoming reality; developing a higher purpose to foster happiness and ensure a positive legacy; confronting negativity by reframing and cultivating optimism; gathering a group to aggregate energy, creativity, and encouragement; using imagery and visualization techniques to improve performance; and focusing on the future to overcome the errors of the past and challenges of the present.

371.2012 B655

Blended coaching : skills and strategies to support principal development / Bloom, Gary. Thousand Oaks, CA: Corwin Press, 2005.

Subjects: School principals. Educational leadership – Study and teaching. School management and organization.

Summary: This book, grounded in research and theory, provides readers with practical skills and strategies for leadership coaching explicitly tied to the needs of principals and other school leaders. It makes sense of the often contradictory literature on coaching by promoting a new approach, that of blended coaching. This model—based on more than 15 years of fieldwork—recognizes that effective coaches move between facilitative and instructional approaches in their practice, and has made a meaningful difference in dozens of school districts.

371.2 J52

Boot camp for leaders in K-12 education : continuous improvement / Jenkins, Lee. Roettger, Lloyd O. Roettger, Caroline.

Milwaukee, WI: ASQ Quality Press, 2006.

Subjects: School improvement programs. Total quality management. Educational leadership.

Summary: Leaders will learn how to create a culture of continuous improvement with administrators, teachers, support staff, parents, and students.

371.2 C299

Building a culture of support : strategies for school leaders / Caposey, P. J.

Larchmont, NY: Eye on Education, 2013.

Subjects: Educational leadership. School environment. School management and organization.

Summary: The author shares insightful advice and meaningful examples for building a healthy school culture. Learn the essential strategies that will help you transform and improve your school by embodying a service mindset and focusing on supporting the mission and vision, the professionals in the building, the students, and the community as a whole.

371.2 T363

Creating school cultures that embrace learning : what successful leaders do / Thacker, Tony.

Larchmont, NY: Eye on Education, 2009.

Subjects: Educational leadership. School improvement programs. School environment.

Summary: This book brings together the insight and experience of successful leaders from over 60 schools on the issue of improving school culture—in their very own words.

371.192 A427

Creating welcoming schools : a practical guide to home-school partnerships with diverse families / Allen, JoBeth.

New York, NY: Teachers College Press, 2007.

Subjects: Home and school. Parent-teacher relationships. Education – Parent participation.

Summary: This resource details how schools and diverse families throughout the country have formed partnerships that support and enhance student learning. It is designed for teachers who care deeply about students and welcome diverse families as partners, for parents who want to be active partners in educating their children, and for administrators in diverse schools or districts who know there is no quick fix for building lasting partnerships among families, schools, and the community.

371.2 T942

Creative educational leadership : a practical guide to leadership as creativity / Turnbull, Jacquie.

London, England: Bloomsbury, 2012.

Subjects: Educational leadership. Creative ability.

Summary: This book helps educational leaders to identify the tensions within education systems that hinder the development of creative capacity and may influence decision-making towards pragmatic rather than creative solutions. In order to develop creative capacity, leadership itself needs to be a creative action to resolve limitations, and to develop original solutions to the challenge of educating for work and life in the 21st century. Recognizing the vital importance of creativity to young people

facing a rapidly changing world, Jacquie Turnbull reveals how, in highly effective leadership, a unique combination of values, relationships and personal attributes enables creativity.

371.207 K17

Culture re-boot : reinvigorating school culture to improve student outcomes / Kaplan, Leslie S. Owings, William A.

Thousand Oaks, CA: Corwin, 2013.

Subjects: Educational change. School environment. Educational leadership. School improvement programs.

Summary: This book reframes school culture to include organizational learning, relational trust, accountability, program improvement, and teacher effectiveness while showing you how to: be the transformational leader your school needs to reinvigorate your school culture, establish a student-centered learning culture focused on student outcomes, engage teachers in culture-focused leadership teams that support teacher and student learning, get parents and community on-board to collaborate for student achievement, and connect professional development and school culture for maximum results.

371.26 D232

Data wise : a step-by-step guide to using assessment results to improve teaching and learning (Revised & updated ed.) / Boudett, Kathryn Parker. City, Elizabeth A. Murnane, Richard J. Cambridge, MA: Harvard Education Press, 2013.

Subjects: Educational evaluation. Education – Standards.

Summary: This book shows how examining test scores and other classroom data can become a catalyst for important school-wide conversations that will enhance schools abilities to capture teachers knowledge, foster collaboration, identify obstacles to change, and enhance school culture and climate.

371.2 R183

Don't teach the canaries not to sing : creating a school culture that boosts achievement / Ramsey, Robert D.

Thousand Oaks, CA: Corwin Press, 2008.

Subjects: School environment. Academic achievement. School management and organization.

Summary: This practical, how-to handbook clearly defines what school culture is, where it comes from, how it works, and why it is critically important. The author provides a total package with all the tools necessary for developing a school culture that maximizes student performance, empowers staff members, welcomes and engages parents, and energizes community support. Readers will find: a profile of a healthy school culture; tips for assessing how your school measures up; ways to spot warning signs and avoid pitfalls; and frequently asked questions and common concerns about creating a positive school climate.

372.12012 N424

The effective principal : instructional leadership for high-quality learning / Nelson, Barbara Scott.

New York, NY: Teachers College Press, 2005.

Subjects: Elementary school principals. Educational leadership. Mathematics – Study and teaching (Elementary).

Summary: Using mathematics as a subject focus, the authors examine several specific aspects of instructional leadership, such as teacher supervision and classroom observation, curriculum selection, and student assessment. Nelson and Sassi provide detailed portraits of administrators at work, illuminating key decision-making situations and the actions they choose to take.

371.144 P485

Effective teacher evaluation : a guide for principals / Peterson, Kenneth D. Peterson, Catherine A. Thousand Oaks, CA: Corwin Press, 2006.

Subjects: Teachers – Rating of.

Summary: The authors offer a fresh, innovative look into teacher evaluation methods, focusing on three central areas: increasing the amount of objective data; increasing teacher involvement; and increasing the technical and sociological quality of the evaluation process. This resource provides specific “how-to” methods to help principals: use the best objective evidence available; put the teacher at the centre of the process; use multiple data sources; use data sources that vary by individual teacher; incorporate student achievement data; and inspire ongoing teacher reflection and analysis.

371.2 E45

Energizing staff meetings / Eller, Sheila. Eller, John.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School management and organization. Staff meetings. Teacher-principal relationships. Educational leadership.

Summary: Teacher leaders will discover the keys to improved collaboration, teamwork, and productivity—and new tools to improve group processes. By modeling best practice at staff meetings, leaders also give their teachers new engagement tools that they can put directly to use in their classrooms. The authors demonstrate how to reduce the “chore” factor of meetings by: lightening the atmosphere with creative approaches; starting with purpose-focused theme music and other energizers; building relationships within the team that transform the school culture; overcoming barriers to productivity; rewarding and appreciating staff in innovative ways; and closing the meeting with a bang—and a plan. As the energy from your staff meetings ripples through the school, every teacher and classroom will experience the motivation and focus that you create!

371.2011 G782

From good schools to great schools : what their principals do well / Gray, Susan Penny. Streshly, William A.

Thousand Oaks, CA: Corwin Press, 2008.

Subjects: School principals. Educational leadership. School management and organization.

Summary: Based on the concepts from the national bestseller *Good to Great: Why Some Companies Make the Leap and Others Don't*, this guidebook identifies nine characteristics of high-performing “level 5” school leaders through: in-depth discussions and detailed case studies of six star school principals; a comparison of principals and corporate leaders, including qualities exclusive to school leadership; reflection questions for more effective application of leadership principles; and templates, implementation tips, and additional resources.

371.207 C518

Getting it done : leading academic success in unexpected schools / Chenoweth, Karin. Theokas, Christina.

Cambridge, MA: Harvard Education Press, 2011.

Subjects: Educational leadership. Minorities – Education. School improvement programs. Academic achievement.

Summary: This book describes what leaders of successful high-poverty and high-minority schools have done to promote and to sustain student achievement.

344.712407 G946

A guide to Saskatchewan school law (2nd ed.) / Walker, K. Chomos, J. Burgess, D. (Eds.).

Saskatoon, SK: SELU, 2009.

Subjects: Educational law and legislation – Saskatchewan.

Summary: There are a number of Statutes (Acts), Regulations and Orders that directly relate to the provision and delivery of educational services in Saskatchewan. This guidebook provides an accessible, non-partisan, user-friendly guide to these legal parameters for teachers, aspiring teachers, trustees, school administrators, central office administration, parents and interested community members.

371.203 H847

How to conduct effective high school walkthroughs [DVD]

Alexandria, VA: ASCD, 2007.

Subjects: School supervision, Secondary. High school principals. School environment. Classroom management.

Summary: This program demonstrates the best ways to use brief walkthroughs to help high school teachers improve student achievement. Experts on subject area teaching, school leadership, and professional development describe how nonevaluative classroom visits can help identify problems and determine practical adjustments in instruction.

371.2012 M142

How to deal with teachers who are angry, troubled, exhausted, or just plain confused / McEwan, Elaine K.

Thousand Oaks, CA: Corwin Press, 2005.

Subjects: School supervision. Teacher-principal relationships.

Summary: This resource is an indispensable handbook for educators hoping to manage, shape, and improve teacher behaviours with the ultimate goal of improving student achievement and performance. This resource offers case studies from principals who have successfully managed dysfunctional and low-performing teachers, scripts for achieving effective communication, and a culture-builder's toolkit with exercises and assessments. In this research-based text, the author introduces a new approach—Assertive Intervention—for dealing with a principal's most pressing challenge: how to manage difficult teachers effectively while empowering them as professionals. Assertive Intervention strategies show administrators, staff developers and mentors how to: confront difficult teachers with calm and confidence; conduct an Assertive Intervention meeting; energize and motivate teachers; significantly improve interactions with troubled teachers; and build a positive school culture.

371.2 S839

Insights into action : successful school leaders share what works / Sterrett, William.

Alexandria, VA: ASCD, 2011.

Subjects: Educational leadership. School improvement programs. School management and organization.

Summary: The author identifies the most important issues facing today's school leaders and offers practical, effective strategies for success.

371.2 H178

Lead on! : motivational lessons for school leaders / Hall, Peter A.

Larchmont, NY: Eye on Education, 2011.

Subjects: Motivation in education. Educational leadership. School management and organization.

Summary: With humorous anecdotes and a down-to-earth style, the author's insights bring new light to school leadership and the motivational strategies to power it.

371.2011 D861

Leaders of learning : how district, school, and classroom leaders improve student achievement /

DuFour, Richard. Marzano, Robert J.

Bloomington, IN: Solution Tree, 2012.

Subjects: Academic achievement. School improvement programs. Educational leadership.

Summary: This book focuses on district leadership, principal leadership, and team leadership, as well as addressing how individual teachers can be most effective in leading their students by learning with their colleagues how to implement the most promising pedagogy in their classrooms.

371.2 K61

Leadership and teams : the missing piece of the educational reform puzzle / Kirtman, Lyle.

Boston, MA: Pearson, 2014.

Subjects: School management and organization. Educational change. Educational leadership.

Summary: This book offers a new perspective on educational leadership and pinpoints seven key competencies leaders need to succeed in education today. Drawing on theory from education and industry, the author presents a broader view of leadership by focusing on universal traits that yield consistent results regardless of the environment. Chapters outline how to assess your leadership style, build high performance teams, improve the hiring process, and avoid common pitfalls.

371.394 L434

Leadership for differentiating instruction [DVD]

Alexandria, VA: ASCD, 2007.

Subjects: Individualized instruction. Mixed ability grouping in education. Educational leadership. Classroom management. School environment.

Summary: A video-based professional development tool to help principals, teacher leaders, and district administrators learn how to promote the use of differentiated instruction in every classroom. The accompanying user's guide has professional development activities differentiated for workshops, study groups, and individual learning.

371.2012 F499

Leadership for mortals : developing and sustaining leaders of learning / Fink, Dean.

Thousand Oaks, CA: Sage Publications, 2005.

Subjects: Educational leadership.

Summary: Most educational leaders are not heroic, but rather ordinary people who, through consistent commitment, effort, and determination, have become extraordinary, and have made the people around them exceptional. Educational leadership is more art than science; it is more about character than technique; it is more about inspiration than charisma; it is more about leading students' and teachers' learning than the management of things. This resource for prospective and practicing school leaders: motivates and inspires; addresses the challenges of contemporary school leadership; presents a model for leadership development, selection, and succession; challenges existing and prospective leaders to develop and live by a set of core values based on students' learning; describes and explains the learnings required by effective leaders of learning; describes the intellectual toolkit that leaders can develop; describes the trajectories through which leaders proceed and the learnings required at each stage of the leader's evolution; and presents a template for leadership development and succession.

371.2 L434

Leadership for social justice and democracy in our schools / Houston, Paul D. (Ed.).

Thousand Oaks, CA: Corwin, 2011.

Subjects: Democracy and education. Social justice. Educational leadership. School management and organization.

Summary: This book explores the key concepts of respect, equity, and character, and examines tough issues such as: reflecting on our backgrounds and assumptions, modeling socially responsible behaviour, teaching students to discern injustice, and enacting a zero-tolerance policy toward bullying.

371.203 D217

Leading and supervising instruction / Daresh, John C.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: Educational leadership. School supervision.

Summary: By demonstrating how school leaders can enhance their instructional, supervisory, evaluation, and coaching skills, this book reveals how principals can: attain student-centred practice while supporting those staff members responsible for achieving a school's goal and vision; bring out the best in teachers by coaching them to achieve their teaching goals; rethink personal definitions of teaching, learning, and supervision; and develop an openness and greater understanding of different instructional styles.

371.2 L434

Leading dynamic schools : how to create and implement ethical policies / Rallis, Sharon F.

Thousand Oaks, CA: Corwin Press, 2008.

Subjects: School management and organization. Educational planning. Education and state. Educational leadership.

Summary: *Leading Dynamic Schools* presents educational leaders with a conceptual framework for developing effective and ethical school policies. Organized by key issues such as English language learners, inclusion, and bullying, the text incorporates vignettes, research, and relevant theories to illustrate how readers can: create a dialogue that represents the needs of all stakeholders, define relevant policies that are ethically sound, and integrate legally mandated policies with school-wide resolutions. Providing a forum for critical reflection and community deliberation, this insightful resource offers a practical policy-making process that encourages thoughtful leadership and school-wide collaboration.

371.207 J54

Leading effective meetings, teams, and work groups in districts and schools / Jennings, Matthew.

Alexandria, VA: ASCD, 2007.

Subjects: Meetings – Planning. Teaching teams. Teachers – Professional relationships. School management and organization.

Summary: The author provides everything you need to help the teachers in your school or district achieve their full potential: an overview of the research on collaboration and what it means for educators; step-by-step guidelines for designing and facilitating meetings; strategies for avoiding and resolving conflicts among educators; and checklists, questionnaires, and rubrics for designing, implementing, and assessing work groups and teaching teams. Whether you're setting up a complex district-level task force or a simple school faculty meeting, this comprehensive guide will ensure that you do so as efficiently and effectively as possible.

371.203 L434

Leading for powerful learning : a guide for instructional leaders

New York, NY: Teachers College Press, 2012.

Subjects: School supervision. Effective teaching. Teacher effectiveness. Educational leadership.

Summary: This book a practical, research-based framework for thinking about instructional leadership, along with the necessary resources and tools for improving practice. The authors identify specific structures, formats, and strategies that an instructional leader can use to support new and veteran principals and teacher leaders. They then discuss ways to think about which structures are most appropriate for particular settings, offering suggestions on the most effective way to work with these structures.

371.2 H811

Leading professional learning communities : voices from research and practice / Hord, Shirley M. Sommers, William A.

Thousand Oaks, CA: Corwin Press, 2008.

Subjects: School improvement programs. Group work in education. Educational change. Educational leadership.

Summary: This book provides school leaders with readily accessible information to guide them in developing a PLC that supports teachers and students. The authors cover building a vision for a PLC, implementing structures, creating policies and procedures, and developing the leadership skills required for initiating and sustaining a learning community. Each chapter includes meaningful quotes from the field, “rocks in the road” and ways to overcome them, examples from real PLCs, and learning activities to reinforce chapter content. The text illustrates how this research-based school improvement model can help educators: increase leadership capacity, embed professional development into daily work, create a positive school culture, develop accountability, and boost student achievement.

371.207 W578

Leading school change : nine strategies to bring everybody on board / Whitaker, Todd.

Larchmont, NY: Eye on Education, 2010.

Subjects: Educational innovations. School improvement programs. Educational leadership. Educational change.

Summary: This book provides principals, assistant principals, superintendents, and other educators with concrete steps for getting colleagues to champion and work toward the changes you want to make. The author shares nine specific strategies for overcoming intra-staff resistance, building cooperation, and recruiting hands-on help from school community members.

370.15 T651

Learnership : invest in teachers, focus on learning, and put test scores in perspective / Toll, Cathy A.

Thousand Oaks, CA: Corwin, 2012.

Subjects: Educational leadership. Learning.

Summary: The author explains how the practice of learnership can be implemented on a daily basis. This book offers: practices to help teachers improve their effectiveness using problem-solving techniques; more effective ways to approach data, testing, and accountability; and strategies for supporting professional learning teams (PLTs) and educational coaches.

371.1 B415

Learning-driven schools : a practical guide for teachers and principals / Beers, Barry.

Alexandria, VA: ASCD, 2006.

Subjects: Effective teaching. Teachers – In-service training.

Summary: The author shows how teachers can plan, teach, and assess for student learning—and how principals can support teachers in their efforts. The book includes: an overview of the research on knowledge retention; real-life samples of lesson plans that address standards; strategies on accurately assessing student learning; advice for teachers on addressing the needs of struggling, intermediate, and advanced students at the same time; and advice for administrators on conducting effective classroom observations.

371.2012 J17

The learning leader : reflecting, modeling, and sharing / Jacobs, Jacqueline E. O’Gorman, Kevin L.

Larchmont, NY: Eye on Education, 2012.

Subjects: Educational leadership. School principals – In-service training.

Summary: For principals, principals in training, and other school leaders, this book provides ideas and strategies to aid professional growth, improve relationships with faculty and staff, and make necessary changes to K-12 learning environments. The book includes: using data to improve student learning, advice for applying twenty-first-century learning, tips for strengthening communication and collaboration, and self-reflection activities to hone leadership goals and skills.

344.07 L496

Legal and institutional contexts of education, 2011-2013 (7th ed.)

Saskatoon, SK: University of Saskatchewan, 2011.

Subjects: Educational law and legislation – Saskatchewan.

371.2 U22

The life cycle of leadership : surviving and thriving in today's schools / Uebbing, Stephen. Ford, Mike.

Oxford, OH: Learning Forward, 2011.

Subjects: Educational leadership – Handbooks, manuals, etc. School administrators – Handbooks, manuals, etc. School management and organization – Handbooks, manuals, etc.

Summary: The challenges of leadership come in distinct cycles of survival, creation, and legacy, according to the authors. Learn to recognize the challenges of each cycle and be ready to adjust your leadership to match your context using research-based strategies. Understand how a clear moral purpose can enhance every leader's ability to lead effective change.

373.1242 M559

Making creative schedules work in middle and high schools / Merenbloom, Elliot Y. Kalina, Barbara A.

Thousand Oaks, CA: Corwin Press, 2007.

Subjects: Schedules, School. School management and organization. Educational change.

Summary: The authors provide a step-by-step process for leaders and school teams focused on restructuring to promote more meaningful interaction between teachers and students. Through troubleshooting know-how, short real-life case stories, and detailed decision-making and planning charts, this handbook: offers a thorough presentation of restructuring options with advantages and disadvantages of multiple models; walks leaders and teams through the decision-making and solution-building processes; presents instructional formats and strategies that maximize the benefits of restructured schedules; and discusses how to prepare and communicate with students and parents about changes.

658.456 D346

Making meetings work : how to get started, get going, and get it done / Delehant, Ann M.

Thousand Oaks, CA: Corwin Press, 2007.

Subjects: Business communication. Meetings.

Summary: Offering step-by-step planning processes designed for principals, teacher leaders, staff developers, and trainers, this book provides guidelines for determining whether to have a meeting, helping groups work together to make decisions, and developing action plans. Demonstrating how effective meetings can sustain commitment and support, this excellent facilitation handbook covers: planning a meeting and building the agenda; considering innovative alternatives to traditional meetings; using energizers and other ideas for engaging and motivating groups; determining who gets to make what decisions; and establishing norms and procedures for efficient use of time.

371.2 F965

Motion leadership in action : more skinny on becoming change savvy / Fullan, Michael.

Thousand Oaks, CA: Corwin, 2013.

Subjects: Educational leadership. Educational change.

Summary: The author shares the real-life strategies and results of educators who have used motion leadership to propel entire organizations and systems forward. Success stories from the US and around the world illustrate how educators can use a small number of specific actions to generate momentum for lasting change.

371.200973 S915

The new school management by wandering around / Streshly, William A. Frase, Larry E.
Thousand Oaks, CA: Corwin, 2012.

Subjects: School management and organization. Educational leadership.

Summary: This book gives administrators practical advice about how to “wander around” with purpose and develop a more interactive leadership style. The text cites more than 20 well-constructed research studies that show how management by wandering around produces desirable outcomes, including: higher student achievement, improved school culture, and increased teacher efficiency.

371.58 D579

No place for bullying : leadership for schools that care for every student / Dillion, James
Thousand Oaks, CA: Corwin, 2012.

Subjects: Bullying in schools – Prevention. Educational leadership.

Summary: This book provides the tools to inspire the cultural shift necessary to combat bullying in schools. You can ensure that bullying prevention becomes an ongoing and established part of your school’s culture and climate by becoming an instrument of change.

618.92398 S392

Overcoming obesity in childhood and adolescence : a guide for school leaders / Schumacher, Donald. Queen, J. Allen.

Thousand Oaks, CA: Corwin Press, 2007.

Subjects: Obesity in children. Children – Nutrition. Health promotion. School management and organization.

Summary: The authors provide a targeted discussion of the dos, don’ts, and can’ts that school leaders need to know when creating and implementing new school policies for wellness, nutrition, fitness, and health. Student surveys and annotated guides to the best research accompany core chapters on: dealing with childhood obesity in schools and society; facilitating the principal’s role as an agent of change; understanding the barriers that interfere with change; and developing school action plans for wellness, fitness, and stress reduction.

371.207 O58

The power of SMART goals : using goals to improve student learning / O’Neill, Jan. Conzemius, Anne.

Bloomington, IN: Solution Tree, 2006.

Subjects: School management and organization. School improvement programs. Teachers – Training of.

Summary: This book shows readers how to transform their schools into places where each and every student is meeting and exceeding standards by shifting thinking to a focus on results. The authors begin by presenting several frameworks for adult and student goal-setting and then discuss: the barriers to goal-setting and monitoring; how to keep goals alive through supportive systems, policies, structures, and skill-building; the role of assessment in goal-setting; the power of goals to improve curriculum, instruction, and assessment; the role of professional development practices in goal-setting and improvement; and more.

371.2012 Z57

The principal as instructional leader : a practical handbook (3rd ed.) / Zepeda, Sally J.
Larchmont, NY: Eye on Education, 2012.

Subjects: Educational leadership – Handbooks, manuals, etc. School supervision – Handbooks, manuals, etc. School principals – Handbooks, manuals, etc.

Summary: The author offers advice to both new and seasoned principals and assistant principals. She provides practical tools and strategies, along with real-world examples from actual schools to help you improve teacher effectiveness and boost student achievement.

371.2012 C562

The principal difference : key issues in school leadership and how to deal with them successfully / Church, Susan.

Markham, ON: Pembroke Publishers, 2005.

Subjects: School principals. Educational leadership. School management and organization.

Summary: Drawing on the latest research and personal case studies, this practical book explores all the issues confronting today's administrators, including: meeting both external expectations and your school's own stated goals; how to be accessible, responsible, and accountable; responding to and making use of outside assessments; encouraging and respecting cultural diversity; and working collaboratively with teachers, staff, parents, and the whole community. You'll discover how to turn your school into a more efficient, responsive learning community, and how best to provide the leadership it needs.

371.2012 R635

The principal's companion : strategies for making the job easier (3rd ed.) / Robbins, Pamela.
Thousand Oaks, CA: Corwin, 2009.

Subjects: School management and organization – Handbooks, manuals, etc. School principals – Handbooks, manuals, etc. Educational leadership – Handbooks, manuals, etc.

Summary: The authors guide school leaders on such critical areas as leadership skills, developing vision and a mission, teacher evaluation and supervision, curriculum, technology use, and conducting faculty meetings. This guide reflects recent changes in a wide range of educational issues, including data-driven decision making and high-stakes accountability, instructional implications of brain research, cyberbullying, and social responsibility.

371.1022 S359

The principal's guide to managing communication / Schneider, Joe. Hollenczer, Lara L.
Thousand Oaks, CA: Corwin Press, 2006.

Subjects: Communication in education. Educational leadership.

Summary: This book shows practicing and aspiring principals how to manage communication so that everything else they do has a chance to work as planned. This resource helps readers to: discover a variety of successful communication frameworks; contend with greater outside access to school data; and implement dynamic communication that reaches all school stakeholders.

371.206 S713

The principal's guide to school budgeting / Sorenson, Richard D. Goldsmith, Lloyd Milton.
Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School budgets. School principals.

Summary: This guide will enhance your instructional, technical, and managerial skills not only as the school's leader, but also as the school's visionary, planning coordinator, and budgeting manager. You will find an overview of school budgeting practices within a collaborative decision-making context, and ways to link educational goal development and resource allocation management. Special features include: discussion questions; case study applications and problems; experiential activities; budgeting checklist for administrators; and selected templates, forms, and resources.

371.2012 J83

The principal's guide to the first 100 days of the school year : creating instructional momentum / Joseph, Shawn.

Larchmont, NY: Eye on Education, 2012.

Subjects: School year – Planning. Educational leadership. School principals.

Summary: For veteran principals, new principals, and aspiring principals, this book is a valuable resource for building instructional momentum during the beginning of the school year. The author guides administrators through five key areas: vision, instructional leadership, politics, data, and planning.

371.2012 K79

Principals who learn : asking the right questions, seeking the best solutions / Kohm, Barbara. Nance, Beverly.

Alexandria, VA: ASCD, 2007.

Subjects: School principals. School principals –Training of. School management and organization – Study and teaching.

Summary: When you're a school principal dealing with multiple tasks at every moment, you're continuously at risk of getting blindsided by unspoken grievances and hidden agendas. But you can identify and reduce these risks by applying the ideas and strategies from this book. Two experienced principals describe how to keep on top of the human relationships and dynamics at work in your school.

371.5 Y75

Promoting positive behaviors : an elementary principal's guide to structuring the learning environment / Young, Paul G.

Thousand Oaks, CA: Corwin Press, 2008.

Subjects: School discipline. School management and organization. School principals.

Summary: This handbook offers valuable lessons from the author's experience as a successful elementary school principal and provides practical recommendations that affirm best practices, anticipate potential problems, and achieve a cohesive and cooperative teaching and learning environment. Readers will find procedures for everything from establishing a daily schedule and making announcements to monitoring behaviours for field trips and assemblies. This comprehensive text also includes guidelines for: revitalizing instruction, supervising the morning playground, communicating expectations to students, using student incentives and recognitions; building relationships with parents, establishing a student council, and more.

371.2 S129

The relentless pursuit of excellence : lessons from a transformational leader / Sagor, Richard. Rickey, Deborah.

Thousand Oaks, CA: Corwin, 2012.

Subjects: Educational leadership. School improvement programs.

Summary: This book describes a leadership philosophy based on the search for wisdom through personal reflection and community. The authors share their experience with this leadership style and document the sustainable results of transformational leaders working with teachers as partners rather than adversaries. These results include: consistently improved teacher performance, improved teacher quality, greater professional satisfaction for teachers, and stronger community support for schools.

371.2 P317

Resilient school leaders : strategies for turning adversity into achievement / Patterson, Jerry L. Kelleher, Paul.

Alexandria, VA: ASCD, 2005.

Subjects: School management and organization. Educational leadership.

Summary: Getting fired, dealing with bitter disputes, having your competence or integrity challenged—these are experiences that educators have all the time. But what's the difference between educators who triumph over adversity versus those who succumb? Blending wisdom and research with real stories from educators, this book introduces you to three dimensions of resilience and describes guiding principles that every educator can live by, including: why realistic optimism is critical; how to use your Personal Strengths Triangle as an anchor; which strategies help you strengthen your confidence and competence; how to harness four types of energy that will enhance your effectiveness; and ways to help school teams through tough times.

344.07 C212 2011

Rights & reason : shifting tides in law & education / Flynn, Roderick C. (Ed.).

Toronto, ON: CAPSLE, 2012.

Subjects: Educational law and legislation – Canada. School management and organization – Law and legislation – Canada.

Summary: Proceedings of the 22nd annual conference of the Canadian Association for the Practical Study of Law in Education. Presenters explored legal issues on various concepts including privacy rights, freedom of expression, special education, occupational health and safety, human rights, human resources issues, student and employee rights, cyber-bullying and cyber-defamation and examined how these issues affect education stakeholders.

371.2 S129

The SAGE handbook of educational leadership : advances in theory, research, and practice (2nd ed.)

Thousand Oaks, CA: SAGE, 2011.

Subjects: School supervision. School administrators. Educational leadership.

Summary: This book offers a comprehensive overview of both the practical and theoretical issues facing educational leadership today. The contributors address the most fundamental and contested issues in the field, including culturally relevant and distributed leadership; critical policy and practice issues predicting the new century's conflict; the paradox of changes; and the promises, paradoxes, and pitfalls of standards for educational leaders.

371.272 O17

The school leader's guide to grading / O'Connor, Ken.

Bloomington, IN: Solution Tree, 2013.

Subjects: School administrators – Handbooks, manuals, etc. Educational leadership. Grading and marking (Students).

Summary: Discover how the seven essential Ps can improve your effectiveness in supporting assessment and communicating student achievement. You will also learn how to avoid inaccurate grades caused by penalties for lateness or academic dishonesty; extra credit; group rather than individual work; and marking down for attendance.

371.2 C914

Schools and data : the educator's guide for using data to improve decision making (2nd ed.) / Creighton, Theodore B.

Thousand Oaks, CA: Corwin Press, 2007.

Subjects: School management and organization – Statistical methods. Decision making – Statistical methods.

Summary: Focuses on the relevance of statistics in the lives of principals and teachers. Real-life examples and step-by-step procedures for collecting and organizing data provide every school teacher

with the means to facilitate more appropriate and effective decision-making. With a highly practical method for statistical analysis, this book places special emphasis on: connecting statistics and educators' daily work; integrating applied technology, including Excel and SPSS software; strengthening educators' data interpretation skills; building strong skills in problem analysis, program evaluation, data-driven decision making, and report preparation; and increasing the focus on correlation and regression.

371.33 D621

Social media for school leaders : a comprehensive guide to getting the most out of Facebook, Twitter, and other essential web tools / Dixon, Brian.

San Francisco, CA: Jossey-Bass, 2012.

Summary: In this book, Brian Dixon, an expert in social media in education, offers detailed descriptions of the best online tools available today and provides step-by-step instructions for using them to move a school community from awareness to advocacy and from feedback to collaboration.

371.2011 H843

The spiritual dimension of leadership : 8 key principles to leading more effectively / Houston, Paul D. Sokolow, Stephen L.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: Leadership – Religious aspects. Teaching – Religious aspects. Religion in public schools.

Summary: This book illuminates many of the core values, beliefs, and principles that can guide, sustain, and inspire leaders during difficult times. These values and principles have underlying spiritual roots. The more aware of them you are, and the more you express them in leadership practice, the more effective you become. The authors offer the following eight key leadership principles to help you become a more enlightened leader: intention, attention, unique gifts and talents, gratitude, unique life lessons, holistic perspective, openness, and trust.

371.2 L687

Stepping up : leading the charge to improve our schools / Lezotte, Lawrence W. McKee, Kathleen M.

Okemos, MI: Effective Schools Products, 2006.

Subjects: School improvement programs. Educational change. School management and organization.

Summary: Whatever your position—central office or school level, a new or experienced leader—Larry Lezotte's book will help you expand and hone your leadership skills as you pursue improved student learning and achievement in your school or district. This book identifies the leadership skills and behaviours that impact student achievement; offers you opportunities to assess your own attitudes, abilities, and skills; and creates a context and practical framework for initiating, managing, and monitoring positive change in your school or district.

371.2012 T468

Stress management for school administrators : a survival guide / Thompson, Andrea.

Bloomington, IN: AuthorHouse, 2006.

Subjects: School principals – Job stress. Educational leadership – Psychological aspects.

Summary: Join the author on this narrative and inspiring tour of principal Ogilvy's daily encounter with stress. His assistants, Ms. Noodle and Mr. Bishop, are astounded by the daily rigors and stress which they also endure mainly as a result of Ogilvy's leadership style, and in some cases, situations that they unknowingly create. Their ability to lead was challenged by daily encounters with a faculty that was resistant to change. In response to a growing number of complaints from staff, parents, and at times the leadership team, the assistant superintendent finally scheduled stress management training for Ogilvy and his assistants. Ogilvy's leadership team was not pleased. Their perception of stress management training as being a touchy-feely session was quickly changed when they met a

facilitator who led them through a path of self discovery and awareness that forever changed the manner in which they led. They gained knowledge of stressors that resided in the school's culture; theoretical and practical approaches to addressing these stressors; and learned coping strategies that guided them in leading change in a dynamic manner. Eventually Manchester Elementary transformed into a healthy learning environment conducive to student achievement, and a place that the entire faculty and staff enjoyed working.

371.2 R658

Student-centered leadership / Robinson, V. M.

San Francisco, CA: Jossey-Bass, 2011.

Subjects: Educational leadership.

Summary: Busy school leaders need practical research-based guidance about effective educational leadership: the particular types of leadership practice that have the most pay-off in terms of improved academic and social learning of their students. This book clearly explains how leaders can create the conditions for improved teaching and learning in their schools. The author presents five dimensions of effective educational leadership that are clearly explained so school leaders can intelligently adapt them for use in their own schools.

371.203 P151

Supervising instruction : differentiating for teacher success / Pajak, Edward.

Norwood, MA: Christopher-Gordon Publishers, 2008.

Subjects: School supervision.

Summary: Creative ideas for the supervisor who would like to perfect his/her supervision process! This book reorganizes the main concepts of Clinical Supervision into different families: Original Clinical, Artistic/Humanistic, Technical/Didactic, and Developmental/Reflective. With this new design, the information becomes more accessible and easily adaptable to specific teacher-styles. Pajak also introduces the element of psychological lenses, which will help even the most experienced clinical supervisors reorganize and recreate their methods and techniques. The book is concise in description of the theories while also providing practical, school-based vignettes and examples. Appendices include surveys and worksheets aimed at helping the supervisor to incorporate the correct methods of Clinical Supervision based on the psychological type of the teacher.

371.203 A816

Supervision for learning : a performance-based approach to teacher development and school improvement / Aseltine, James M. Faryniarz, Judith O. Rigazio-DiGilio, Anthony J.

Alexandria, VA: ASCD, 2006.

Subjects: Teachers – Rating of. Teachers – In-service training.

Summary: This book introduces Performance-Based Supervision and Evaluation (PBSE), a data-driven and teacher-directed approach proven to build educators' analytical and instructional capacity to address the learning needs of their students. It's a move away from disconnected annual goals and outside-in improvement initiatives, and toward the full integration of teacher evaluation, strategic professional development, and school improvement planning. This book is an important resource for school leaders looking to: honour the judgment of teachers while targeting student performance in areas of essential knowledge and skills articulated in standards; empower all teachers to use performance data as the basis for instructional decisions and monitor the effectiveness of these decisions through action research; develop meaningful collaborative relationships with and among teachers; and acquire authentic evidence of teacher and student growth.

371.2012 S534

Taking charge : leading with passion and purpose in the principalship / Shaw, Paul L.

New York, NY: Teachers College Press, 2012.

Subjects: School management and organization. Educational leadership.

Summary: The author captures the essence of what principals do and the leadership traits they need to take charge for school improvement. The book presents the strategic actions taken by principals in their first 15 months on the job and demonstrates the importance of taking action quickly. From these narratives of practice emerge four guiding principles or pillars that underpin participatory leadership in high performing school learning communities.

373.12 W875

Time to learn : how to create high schools that serve all students / Wood, George H.

Portsmouth, NH: Heinemann, 2005.

Subjects: High schools – Administration. High school principals. School improvement programs.

Summary: *Time to Learn* uses the story of Federal Hocking High School's metamorphosis as a case study for understanding the mechanisms of high-quality high school reform. Wood opens by defining successful reform as graduating students who are active, engaged members of both their high school and their local communities. But far from a book of abstract ideas about how to reach that goal, *Time to Learn* zeroes in on the nitty-gritty details behind any successful school restructuring effort. Wood identifies common and seemingly unsolvable hurdles like scheduling, the time crunch, and class size, offering proven strategies for coping with the crucial everyday issues that can derail genuine improvement. Equally important, he shares practical techniques for dealing with external pressures like standards and testing while maintaining your commitment to student-centred practices.

370.715 L325

Tools for leaders : indispensable graphic organizers, protocols, and planning guidelines for working and learning together / Lerner, Marjorie.

New York, NY: Scholastic Inc., 2007.

Subjects: Teachers – In-service training. Educational leadership. Effective teaching. School improvement programs.

Summary: For schools working to enhance their organizational capacity to boost student learning, this book provides a framework for collaborative professional development, outlines its principles, and supplies an array of tools that help structure and support the efforts of literacy coaches, staff developers, administrators, and teacher leaders.

379.26 B882

Walking the equity talk : a guide for culturally courageous leadership in school communities / Browne, John Robert.

Thousand Oaks, CA: Corwin, 2012.

Subjects: Educational equalization. Educational leadership.

Summary: This practical guide: shows how to develop realistic, data-based plans for putting equity initiatives into action; helps district and school administrators work with teacher, parent, student, and community leaders to advance equity and excellence; provides concrete examples of what it takes to empower staff and stakeholders through collaborative leadership; and offers tips on how to navigate the politics when addressing the interface between identity, race, culture, poverty, primary language, and achievement.

371.2012 G546

What every principal should know about collaborative leadership / Glanz, Jeffrey.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School principals. Action research in education. Educational leadership. School management and organization. Teacher participation in administration.

Summary: By drawing on the collective wisdom of the school's stakeholders, principals can promote a sense of shared conviction and responsibility for heightened levels of success—and this guide will

help you get there. It offers a proven three-phased collaborative leadership approach, covering best practices for: team building—including 10 characteristics of successful teams; “25 Questions” exercise, and team assessments; action research—highlighting the three forms of action research, plus steps for implementation; and shared decision making—with emphasis on developing teacher leaders.

371.2012 G546

What every principal should know about cultural leadership / Glanz, Jeffrey.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School principals. School environment. Educational change. School management and organization. Multicultural education.

Summary: This guide provides principals ways to focus on creating a positive school climate and culture, realizing visionary leadership, embracing cultural diversity, and promoting school self-renewal.

371.2012 G546

What every principal should know about ethical and spiritual leadership / Glanz, Jeffrey.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School principals – Conduct of life. Educational leadership.

Summary: This book equips new and veteran administrators with the tools and reflective prompts needed to become esteemed role models. Included within are: best practices for upholding the spiritual, ethical, and moral dimensions of leadership; five essential virtues for leading with conviction; and tactics for resolving real-world ethical dilemmas. By focusing on these often-overlooked aspects of leadership, the author provides an invaluable sounding board for principals to shape their own beliefs-driven decisions and actions.

371.2012 G546

What every principal should know about instructional leadership / Glanz, Jeffrey.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School principals. School supervision. Teacher-principal relationships. Curriculum planning.

Summary: This comprehensive guide outlines an easy-to-implement blueprint for spearheading instructional excellence to bolster student and teacher performance. It offers a proactive approach for setting and attaining high academic goals and boils down the best practices for enhancing teaching, curriculum, supervision, assessment, and professional development.

371.2012 G546

What every principal should know about operational leadership / Glanz, Jeffrey.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School principals. School management and organization.

Summary: While principals may understandably devote a great deal of attention to supporting the cultural and instructional needs of their schools, the core administrative challenge remains: managing the school's personnel, facilities, and financial resources. *What Every Principal Should Know About Operational Leadership* provides an essential tool for new and veteran principals who want to run their school sites more efficiently and intentionally every day of the school year.

371.2012 G546

What every principal should know about school-community leadership / Glanz, Jeffrey.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School principals. Community and school. Educational leadership. School improvement programs.

Summary: Cultivating strong alliances with community members entails a systemic, goal-centred outreach program—and this comprehensive guide outlines proven, practical strategies for effectively launching, implementing, and sustaining mutually beneficial partnerships. It highlights straightforward best practices for: reaching out to parents, including specific involvement activities; building community relationships that support school initiatives, plus tips for leveraging the media; and closing the achievement gap through community resources and reforms.

371.2012 G546

What every principal should know about strategic leadership / Glanz, Jeffrey.

Thousand Oaks, CA: Corwin Press, 2006.

Subjects: School principals. School management and organization. Strategic planning.

Summary: This is an essential guide for new and veteran school leaders focused on strategic planning, data-driven decision making, and transformational leadership. A comprehensive and practical handbook, it provides nine steps to strategic planning, plus guidelines for promoting a vision and mission, using data to empower and implement change, evaluating school programs, and moving from micro-political to transformational leadership practice.

371.207 M952

The will to lead, the skill to teach : transforming schools at every level / Muhammad, Anthony. Hollie, Sharroky.

Bloomington, IN: Solution Tree, 2012.

Subjects: School improvement programs. Educational leadership. Effective teaching.

Summary: The authors acknowledge both the structural and sociological issues that contribute to low-performing schools, and describe how leaders can create a healthy school culture. They offer multiple strategies and activities to improve classroom management, increase literacy, establish academic vocabulary, and create an engaging learning environment.

371.2011082 G874

Women and educational leadership / Grogan, Margaret. Shakeshaft, Charol.

San Francisco, CA: Wiley, 2011.

Subjects: Educational leadership. Women school administrators.

Summary: The authors reveal that women leaders are more collaborative by nature and demonstrate a commitment to social justice. They tend to bring an instructional focus to leadership, include spiritual dimensions in their work, and strive for balance between the personal and professional. This book offers a new model of leadership that shifts away from the traditional heroic notion of leadership to the collective account of leadership that focuses on leadership for a specific purpose—like social justice. The authors include illustrative examples of leaders who have brought diverse groups to work toward common ground. They also show how leadership is a way to facilitate and support the work of organizational members.

371.2 M153

You don't have to be bad to get better : a leader's guide to improving teacher quality / McKay, Candi B.

Thousand Oaks, CA: Corwin, 2013.

Subjects: Educational accountability. School principals. Educational leadership.

Summary: This book makes collaborating with staff the basis for increasing teacher and student success. School leaders at all levels will develop: a deep understanding of how to immerse yourself in the everyday happenings of your school, a workable plan for guiding teachers in their professional growth, collaboration techniques to ensure all your staff are on the same page, and leadership skills vital to improving the quality of teaching.



Saskatchewan Teachers' Federation
2317 Arlington Avenue
Saskatoon, SK S7J 2H8
Telephone: (306) 373-1660 or 1-800-667-7762
Facsimile: (306) 374-1122
Email: src@stf.sk.ca Website: www.stf.sk.ca