



NATIONAL CONFERENCE GRANT

The Federation may provide professional growth networks with financial assistance in support of national conferences. The Federation may assist networks with sponsorship of national conferences by providing grant or in-kind contributions. Grant amount and in-kind contributions will be based on a decision by the Executive Director or designate in consultation with the Managing Director, Member Experiences and Operations.

The Federation may provide these in-kind contributions at a reduced rate or at cost:

- Promotional assistance such as the website, social media, posters and the Bulletin.
- Conference materials such as folders and pens.

GUIDING PRINCIPLES

The Professional Growth Networks Advisory Committee will review a National Conference Grant Application according to the following guiding principles:

- A national body for a professional growth network shall exist and be a contributing partner of the conference.
- Advertising for the conference shall be conducted nationally.
- Attendees at the conference shall be from across Canada.
- The conference shall be held annually and in different locations across Canada.

PROCEDURES

1. Submit the National Conference Grant application at least six months prior to the conference.
2. The application shall be considered by the Managing Director, Member Experiences and Operations and the Professional Growth Networks Advisory Committee.
3. The decision shall be communicated to the network through the Managing Director, Member Experiences and Operations.
4. Networks that receive financial assistance are required to submit a brief written report within three months following the conference. The report should include the Federation's contribution to the conference.
5. A network's basic grant must be up to date to be approved for a national conference grant.

