



SEPTEMBER

- First meeting of cycle
- Select chairperson
- Review terms of reference
- Finalize plans for PGN Day
- September 15 deadline for changes to online selection of network
- Provide membership list and basic grant information to networks after September 15

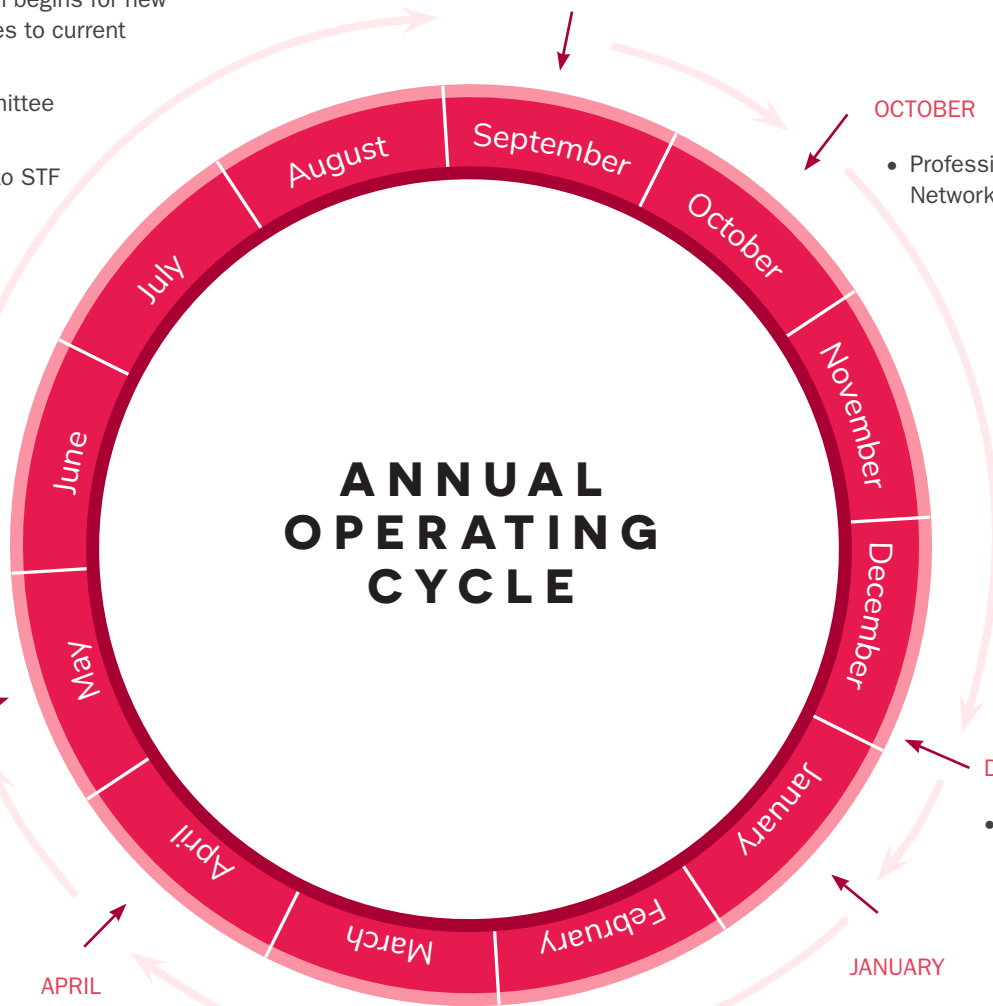
JUNE

- June 1 online selection begins for new membership or changes to current membership
- Appoint advisory committee members
- Submit annual report to STF Executive
- Provide grant top-up payments to networks
- Certificate of Appreciation mailed to network board of directors
- Year-end reports for basic grants due

OCTOBER

- Professional Growth Networks Day

ANNUAL  
OPERATING  
CYCLE



MAY

- Review advisory committee applications
- Continue to plan for PGN Day
- Complete annual report for STF Executive
- Review special project grant applications
- Update Action Plan

DECEMBER

- December 31 deadline for special project grant applications\*

JANUARY

- Review special project grant applications
- Begin to plan for PGN Day

APRIL

- Advertise for advisory committee members

MARCH

- Advertise for advisory committee members
- March 31 deadline for special project grant applications\*



\* Interim report due six months after special project grant awarded  
 \* Final report due three months after special project grant completed